

BEL AIR BOARD

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General Fund Account:

Balance 06/06/11	\$1,496.43
+ Newsletter Ads	+ \$90.00
Balance 06/30/11	\$1,586.43
- Unused Ad Refund	- \$28.00
- New BrdMmbr Folders	- \$10.15
+ Ad Revenue	+ \$42.00
- Annual Website Upgrade	- \$120.00
End Balance 07/31/11	\$1,470.28

Block Watch Grant Account:

2010-2011 Grant	
Balance 06/06/11	\$1,153.59
- June Board Mtg.	- \$15.00
- APS alley lights	- \$318.54
- APS alley lights	- \$183.95
- APS alley lights	- \$523.30
- June 16 Newsletter	- \$112.80
End Balance 06/30/11	\$0.00

Neighborhood Block Watch Grant by Carrie Frazer

The Bel Air Neighborhood Association was recently awarded a 2011 Neighborhood Block Watch Grant in the amount of \$8,570 by the City of Phoenix Police Department. The Association applied for the grant on behalf of the neighborhood earlier this year. The Neighborhood Block Watch Grant Program (NBWGP) provides an opportunity to enhance the safety and the quality of life in our neighborhood and it helps the Association to prevent and solve crime-related problems in our neighborhood.

The NBWGP was created to provide funding to neighborhood groups to undertake new and innovative programs and activities aimed at preventing and reducing crime in the community. The aim and purpose of the Neighborhood Block Watch Grant Program are to detect, deter, and/or delay crime. This is done by educating individuals to work together to solve problems, encouraging citizens to develop a sense of ownership for their neighborhoods, developing and address-

ing common neighborhood goals, coordinating pertinent neighborhood/community meetings, and teaching crime prevention and safety techniques.

With this funding, we are able to continue the efforts of the residents and the Association board to continue to build a sense of community and prevent and deter crime in our neighborhood. For example, we would be required to have all of the residents pay for the electricity costs for our dusk-to-dawn alley lights. These lights cost over \$4,000 annually.

For the grant award period (July 1, 2011 to June 30, 2012), funding was provided to meet the following objectives:

- Hold 3 General/Block Watch neighborhood meetings
- Prepare and distribute 6 newsletters per year
- Organize the annual GAIN event
- Funding for the electricity costs for all of our alley lights for one year
- Hold annual neighborhood yard/garage sale
 - Organize two semi-annual neighborhood clean-ups
 - Continue on-line version of newsletter
 - Participate in the Melrose Street Fair in 2012

Thank you for your participation in helping us meet the goals of the Neighborhood Block Watch Grant program.

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Yard of the Quarter Winner April - June 2011



In recognition of the efforts by both Michael Lopez Sr. (above) and Michael Lopez Jr. (below) for taking pride in their home and landscape!

The Bel Air Neighborhood Association is very pleased to announce our fifth Bel Air Yard of the Quarter recipient! Please join us in congratulating The Lopez', 4327 N. 15th Drive, as the Yard of the Quarter winner for the April-June 2011 quarter.

The Lopez' received an official "Bel Air Yard of the Quarter" lawn sign, to be placed on their property for the first two weeks after awarded, and one Bel Air style lawn chair. In addition, they received a gift certificate donated by Southwest Gardener®



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Board Meeting Minutes - June

Prepared by: Juanita Soto Ayers

Date: June 6, 2011

Attendance: Board Members – Carrie Frazer, Pam Wigley, Mike Radtke, J. Brown, Sharon Bushouse, Virginia Anders, Sebashtzen Rowan, Jeanne Greene, Katie Hamm, Wayne Harmon, Melanie LeGendre, Juanita Soto Ayers, Pamela Wigley **Absent:** Mike Orth **Residents Attending:** Glenn Schmitz, Nicholas Radtke,

Call to Order: Meeting called to order at 6:39 p.m. by Pres. Carrie Frazer who opened the meeting with introductions. Each member stated his/her name and a brief personal statement.

Minutes: The Board reviewed the draft minutes of the April 4 meeting and the replacement paragraph to the March meeting records regarding the posting of the completed Block Watch Grant application on the Association website. Following the discussion, Katie H. moved to approve the April minutes as submitted and Sebashtzen R. seconded the motion. Motion passed.

The Board reviewed the draft minutes of the May 2 meeting and the suggested change under the agenda item of old business. J. Brown requested explanation for the approval of minutes and a clarification for changes. Board members noted that Board members approve minutes as required under Robert's Rules of Order and can correct/amend minutes to accurately reflect what transpires in meetings. Sebashtzen R. added that recording the meetings helps with accuracy of the minutes. Mike R. made the motion to approve the second draft of the May minutes (with the suggested change under old business) and Jeanne G. seconded the motion. J. Brown made a correction to the date in the motion from May 5 to May 2. The motion passed unanimously.

Treasurer's Report: Pres. Frazer presented the report for Treasurer Mike O. and distributed a copy of the budget accounts.

A. General Account: May 2nd: Beginning balance was \$1,537.93. Although the Board approved up to \$100 each for May Gen. Mtg. supplies and for a coffee maker for the meetings, actual reimbursements were \$19.36 for supplies for the May General Meeting to Sharon B. and \$43.14 for the coffee maker to Jeanne G. Revenue from newsletter ads was \$21.00. Ending Balance on June 6 was \$1,496.43.

B. Block Watch Account: May 2nd: Beginning Balance was \$1,581.75. Expenses were \$15.00 for rental of the meeting space at American Lutheran Church for the May Board Mtg., \$169.20 for printing the May/June newsletter at Copy Works, \$40.00 for rental for meeting space at American Lutheran Church for the May Gen. Mtg., and \$203.96 to AXXIS Ad-

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Board Meeting Minutes (cont.)

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vertising for the May Gen. Mtg. postcard. Ending Balance on June 6 was \$1,153.59.

Pres. Frazer added that she had an addendum to the budget that involved monies from the Block Watch Account for review and consideration upon acceptance of the submitted budget. Sebashtzen R. made the motion to accept the treasurer's report as submitted. Virginia A. seconded, and the motion passed unanimously.

Pres. Frazer presented the addendum and explained that the Block Watch Account had a savings total of \$1,025.79 because there was no charge to the association for the dumpsters for neighborhood cleanup, as well as some rental and print savings. Any excess monies from the grant would need to be returned to the City of Phoenix at the end of the fiscal year (June 30) if not reallocated. President Frazer contacted the City of Phoenix to reallocate the Block Watch Account savings to the APS dusk-to-dawn lighting accounts. Virginia A. requested information regarding the APS billing for the lighting. Pres. Frazer explained that there are three accounts with monthly statements being billed to a neighborhood resident for the dusk-to-dawn lighting and that the City of Phoenix has granted approval

for the Association to use the \$1,025.79 savings to pay for the lighting. Mike R. made the motion to reallocate/designate the \$1,025.79 from the Block Watch Account to pay for the dusk-to-dawn lighting and Sharon B. seconded. Motion passed with one "Nay" vote. Wayne H. requested explanation of the fiscal accounting of the monies. Pres. Frazer explained that APS bills the association for the dusk-to-dawn lighting on a monthly rather than a fiscal year basis and the monies can properly be designated from the Block Watch Grant for this expenditure. Wayne H. changed his "Nay" to "Aye" to make the vote unanimous.

Election of Officers:

Pres. Frazer provided a copy of the section of the Bylaws that describes the offices and duties and opened the floor for nominations. Jeanne G. requested clarification regarding the meaning of "1-year term" for officers. Discussion followed and consensus was that officers serve a term of one year because elections for all offices are held on an annual basis. Juanita S. nominated Jeanne G. for President for the upcoming year and Jeanne G. accepted the nomination. Sebashtzen R. requested for, and received, clarification of the voting process. Pres. Frazer called for further nominations and declined to run for office. There being no more nominations, Juanita S. made the motion for the Board to accept Jeanne G. as President by acclamation. Katie H. seconded. Motion passed.

Virginia A. nominated Sebashtzen R. for Vice President. Sebashtzen R. nominated Juanita S. Jeanne G. asked/invited

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Board Meeting Minutes (cont.)

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newly elected Board members to run for office. Virginia A. suggested that the Board ascertain what offices, if any, would be uncontested and then vote only on the contested ones. Sharon B. noted that the Treasurer requires someone with good arithmetic/numerical skills. Jeanne G. nominated Mike R. for Treasurer and Mike R. accepted the nomination. Virginia A. offered to be Secretary and stated she would not record meetings. Mike R. clarified that he records meetings not as a Board assignment but as a community service and will continue to do so as well as make the audio available to others.

On a vote of 7 to 3, Juanita S. was elected Vice President. Sharon B. moved to accept Mike R. as treasurer by acclamation; Juanita S. seconded. Motion carried. Sebashtzen R. moved to accept Virginia A. as secretary by acclamation; Sharon B. seconded and motion carried. Pres. Frazer congratulated the new officers and made the first order of business the transfer of financial responsibilities to the newly elected President and Treasurer. The July/August newsletter will include results of the elections and the published copy will be used to authorize Jeanne G. and Mike R. to be placed on the association's checking account. Discussion regarding the newsletter followed. Virginia A. acknowledged the excellent work Pres. Frazer has done with the newsletter and asked if she will continue its publication. Sebashtzen R. expressed interest in doing the newsletter, recommended that more than one person work on this task, and asked for guidance from Pres. Frazer for production of the newsletter. Pres. Frazer said the final newsletter she will

do is the July/August edition and offered a software program for publishing the newsletter.

Committees:

A. Canal Access Engineering: Mike R., introduced discussion about forming a "political" committee to work with Lisa Hubbard on completion of the proposed crossings for the irrigation ditch at 17th and 18th Avenues. Pres. Frazer reported that Lisa Hubbard's plan/proposal includes three versions but the City has received only one response to the request for bids because the project is small. Mike R. remarked that the committee, wanting to assure design accuracy, requested to be included in the process yet despite the request, has had no involvement. He added that, if appropriate, the Board could identify city approved

bidders and this is one reason for having a "political" committee. Virginia A. volunteered to work/meet with Lisa Hubbard and Katie H. to help see the project to successful completion. Mike R. expressed appreciation.

B. Community Enhancement:

Jeanne G. had no formal report but asked for the date of the next general meeting. Pres. Frazer reported that the next general meeting will be Oct. 15 for the G.A.I.N event and added that she requested a reservation for the gym/kitchen for a spaghetti dinner from 5 to 7 p.m. She was advised that the church has leased the school facilities and that after the tenants take possession on Aug. 1st, the gym/kitchen may not be available for Association meetings but the front chapel could be used for general meetings and the front lawn/parking lot could be used for grilling burgers/other activities. The Board discussed other upcoming events requiring more than small meeting space and Juanita S. reported that the other planned Fall event is the meeting/turkey raffle in November. Jeanne G. noted that it may be necessary to begin looking for another site for Bel-Air meetings and events.

Sebashtzen R. reported that he is preparing to meet with residents at the end of 17th Avenue to communicate the Board's plan to use obstructive landscaping (thorny plants/cacti) to beautify the area and re-route pedestrian traffic to the appropriate crossing to the irrigation ditch. Discussion continued regarding the types of cacti to plant and where to obtain them. Sharon B. suggested that those who have cacti in their yards start some in pots to have them ready for planting upon completion of the crossings; Wayne H. added that one possible source for obtaining cacti might be the Desert Botanical Garden because the Garden makes avail-

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Board Meeting Minutes (cont.)

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able to the public cacti that are not prime specimens. J. Brown, who lives near the 17th Avenue crossing, offered to go with Sebashtzen R. to share the proposed design/plan with residents.

C. Crime Prevention: Virginia A. reported that she attended the citywide neighborhood crime prevention event in April. She also reported that all of the Board's crime prevention objectives, except for the Block Watch program, have been implemented. She added that she will be attending a one-day, crime prevention seminar on July 16 for recertification and then she will be able to recruit others for regular patrols of the neighborhood. The training will be at 3325 W. Flower. Sebashtzen R. and Juanita S. also will attend the training and Virginia A. will notify the City of the names of the participants for the training.

Community Reports:

Sebashtzen R. and Sharon B. reported that there are new kittens on their street. Juanita S. stated that the closing of the Circle K at 15th Avenue will be in 12 to 18 months. Sharon B. reported that she found a packet of crystal meth in the alley and called crime stop to have police pick up the

drugs. Pres. Frazer said that on the afternoon of Sunday, June 5, a helicopter had hovered over the neighborhood and police asked her husband if he had witnessed anything in the area. Juanita S. said that while jogging during the prior week, an officer stopped her and asked if she had heard gunshots coming from the vicinity of the church. Wayne H. reported that there are people on bicycles, with backpacks, coming into the neighborhood around 2 to 3 a.m. and using flashlights to look into parked vehicles. Discussion followed about the likelihood that individuals may be entering the community to steal radios or deliver drugs. Wayne H. said that traffic coming in off of Indian School onto Monterosa Street has increased greatly. Virginia A. reported that 16th Avenue also has had increased traffic and the police are aware of it.

Old Business:

Mike R. informed the new members that last year the Board agreed that whenever we communicate by e-mail that we include all members, if the information is Board business, so that everyone is aware of the issues and we do not spend a lot of time in discussion in our meetings. Every board member confirmed that s/he has an e-mail address. Mike R. asked that the Board consider not making a big issue of any changes to the minutes of the meetings. He suggested that we publish the minutes on the website and if there are changes to the minutes that we direct people to read the changes on the website. He recommended that once the secretary transcribes the minutes that we publish them on the website as draft minutes and then approve them at the next meeting. He added that if we make changes to the minutes that we designate them as amended minutes. Board members noted that this is a discussion item for a future meeting.

Newly-elected president, Jeanne G., thanked out-going president, Carrie Frazer, for all her hard work as president and editor/writer of the newsletter.

Jeanne G. informed the members that she will not be available for a meeting in early July and that other members also may not be available. She proposed that the Board skip the July meeting; otherwise, Juanita S., vice-president, would need to preside over the meeting. The Board agreed to move the meeting to July 25.

Sebashtzen R. requested that we publish a reminder about the SRP Compensation Program in the newsletter and Pres. Frazer stated that she will use the reminder that was used last year and will forward the copy to all members.

New Business: No new business

Adjournment: Sharon B. moved to adjourn the meeting, Melanie L. seconded. Meeting adjourned at 8:18 p.m



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Board Meeting Minutes - July

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Prepared by: Virginia Anders

Date: July 25th, 2011

Call to Order 6:31 p.m.

In attendance: Jeanne Greene, Sharon Bushouse, Melanie Legendre, Mike Radtke, Wayne Harmon, Katie Hamm, Carrie Frazer, Juanita Soto-Ayers, Virginia Anders
Absent: J Brown, Sebashtzen Rowan, Pamela Wigley

New Business:

Jeanne asked for input on shortening the meetings. Carrie strongly objected to the lengthy discussions between board members by e-mail of board business. She felt it excluded other neighbors. Mike said there were no decisions made by e-mail, just discussion. Virginia pointed out that all such discussions were shared by all board members. The point was that these didn't take up meeting time. The June meeting minutes, the 2011-2012 Block Watch Grant, and the current Treasurer's Report were all sent by e-mail to all the board members ahead of the meeting for review, saving time and paper. Jeanne suggested establishing general time limits for each section of business. Katie suggested a basic 1 – 2 minute time frame for board member comments.

Block Watch Grant 2011-12: Carrie said the BelAir request for \$9,570 was granted, with the exception of the park bench and City installation for \$1,000. The final grant was therefore \$8,570. Mike will scan the final budget description into the BelAir website.

BWG workshop: The workshop will detail the administrative duties for managing the grant. The City requires 2 grant signers to attend the August 9 workshop, with an alternate third signer allowed to attend. Jeanne and Katie will attend. Jeanne wants the board to prepare next year's grant during the year, perhaps as a monthly agenda item, rather than leaving it as a last-minute scramble. Carrie added that whoever is thinking about running for Treasurer needs to participate in managing the current BWG.

Expenditures for the BWG: The board evaluated each category of line items in the BWG to determine which costs could be handled without waiting for decisions at the monthly meetings. All expenses were acceptable with three exceptions which were tabled for further discussion: the fee for the Melrose Street Fair, the landscaping, and the purchase of a BA board laptop.

Old Business: Mike asked for more timely notice of neighborhood clean-ups by the jail work crews. Jeanne said sometimes Lisa Huggins-Hubbard only gets a few days' no-

tice of an available crew. The board will inform the neighborhood through periodic reminders in the newsletters and on the website of these events. When possible, we will also post on front doors.

Good Neighbor Award: Juanita urged the return of the award for an exemplary yard. It promotes awareness of good stewardship of the neighborhood, and enhances our image to potential home buyers. The board will discuss this topic at the next meeting.

Fight Back Grant Ditch Crossing Project: Virginia reported that Lisa will hold a final meeting for any City-qualified contractors interested in bidding the project within the next couple of weeks. Lisa invited Mike and Nick Radtke to attend the meeting, as Mike's design will be used. Virginia will notify the board as soon as Lisa schedules the meeting.

Community Enhancement: Jeanne said planning for the October G.A.I.N. event will begin next month. Wayne said he hopes we will host it as an outside event as we have in the past. The board will prepare a simple questionnaire as an insert for the next newsletter on neighborhood interest in creating a community garden.

Crime Prevention: Virginia was unable to attend the July PNP training class, but expects to attend the mid-September one. Juanita and Katie are interested in joining the Crime Prevention committee. Monthly meetings will start again in August at Copper Star Coffee. Coffee with a Cop is scheduled for 8 – 9 a.m. August 3 at Maize's on Central. Several neighborhoods are represented at the get-together with City Council and Police Department representatives. No agenda. Just coffee, rolls, and a chat. Trash, dumping, cars parked in alleys are all illegal and potentially dangerous. Wayne said that recently the fire department was delayed responding to a neighborhood fire due to parked cars behind the location. Virginia said she would research the proper phone number for notifying the City of obstructions. It is: 602-262-7251.

Newsletter Business: Carrie reported that Dan's Handyman Service has requested a reimbursement of \$28.00 for unused advertisement space in upcoming issues of the newsletter due to slow business. Virginia made a motion to reimburse Dan. Melanie seconded the motion. The vote was unanimous. Carrie requested reimbursement for \$10.00 expenditure on 3-ring binders for making new board member notebooks. This was approved also. Juanita and Virginia volunteered to help Carrie and Sebashtzen with the newsletter.

Carrie asked the board if she could pay for the annual website upgrade fee of \$120.00. She pointed out several features that would be available through this. Melanie concurred that the

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Board Meeting Minutes (cont.)

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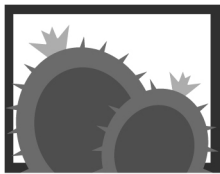
upgrade would prove valuable in allowing us advertising space of our own, for instance. Mike felt the website is hard to navigate, and therefore did not want to approve the expense. Carrie pointed out that the ad revenue from the newsletter would cover the expense. When asked if others had problems navigating the site, no one spoke up. Melanie made a motion to pay for the upgrade. Carrie seconded it. Everyone except Mike voted to spend the money.

June 6 BA Board Meeting Minutes: Juanita sent out the minutes by e-mail to the board. Melanie made the motion to accept the minutes as presented with two corrections: to change the heading to May/June and remove the second listing of Pam Wigley's name. The board approved the June 2011 minutes.

Treasurer's Report: Mike sent out the report by e-mail. Everyone had received it and found no errors or questions. The Treasurer's Report was approved as presented. Jeanne asked the board to bring our own copies of minutes and any reports sent by e-mail. She reminded the board of our by-law which allows for only 3 unexcused absences from board meetings. Unexcused absences carry the message of a lack of commitment to board work.

Adjournment: 8:06 p.m.

Next BelAir Board Meeting: August 29th, 6:30 p.m. American Evangelical Lutheran Church, Modular Unit 1830 W. Glenrosa Ave.



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Private Property	262-7844
Streets, Alleys	262-6151
Child Safety Seat Info.	602-495-5007
Gang Hotline	602-534-4264
Graffiti Busters	602-495-7014
Graffiti Reward Hotline	602-262-7327
Impounded Property	602-261-8371
Silent Witness	602-948-6377
Traffic Complaint Hotline	602-534-7733
Water Safety Hotline	602-534-7665
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